



REQUEST FOR BIDS FOR CONSTRUCTION SERVICES

The Oceana County Road Commission (OCRC) is requesting a bid from qualified roofing contractors to provide services at our M-20 Facility (100 W Hayes Rd, New Era, MI 49446) to install a new roof complete with trim on our maintenance garage which currently has a shingle roof:

1. Option 1 installing a standing seam white metal roof with hidden fasteners
 - Location M-20 Garage
 - Scope: Install new metal roofing with hidden fasteners including all trim, fascia, soffit, etc.
2. Option 2 installing traditional white metal roof with upgraded ST Fastening ZXL screws or similar product.
 - Location M-20 Garage
 - Scope: Install new metal roofing with upgraded ST Fastening ZXL screws or similar product including all trim, fascia, soffit, etc.

Companies that wish to be considered for this project *must* submit a copy of the following information. Any bid not containing the required qualification submittals or meeting the qualification criteria will be rejected:

- Firm name, address, email address, and telephone number;
- Name and title of contact person;
- A statement of the firm's understanding of the project;
- Detailed breakdown for each work option noted above showing all estimated materials and quantities
- Proposed schedule; with a Final Completion date of **May 30, 2026**
- Examples of five (5) prior similar type projects; if possible, the firm is to include references and telephone numbers of contact persons for these projects.
- Total Costs for each option noted above.

Submission Details

- Please submit a complete bid—including the above requirements—with a **Total cost for each option** to: The Oceana County Road Commission at clerk@oceanacrc.org with the subject line "M-20 Roof Replacement RFB"
- **Bid Due Date: 3:00 PM, November 20, 2025**
- **Anticipated Acceptance Date: December, 2025**

Submittal Information

The OCRC reserves the right to select a contractor for the project based on its own evaluation of the bids submitted for this project. The OCRC also reserves the right to waive any defect or informality in any bid. The OCRC reserves the right to negotiate all aspects of the work with the selected contractor and any future agreement with the contractor of the OCRC's choice. The OCRC accepts no responsibility for expenses which may be incurred in the preparation of this bid. The OCRC also reserves the right to photocopy, circulate or otherwise distribute any material submitted in response to this request for bids. Materials submitted will not be returned.

Evaluation of Bids

All bids received shall be evaluated by the OCRC. The evaluation will be conducted in the manner that the OCRC deems appropriate for the selection of a contractor and will weigh factors such as experience and quality in addition to the total costs for each option.

The OCRC does not intend to select a contractor solely on the basis of price or any response to this request. The following facts, as well as any other information that the OCRC deems appropriate, will be considered:

- The Contractor's expertise and experience relative to the requested work;
- Response of references;
- Knowledge that the OCRC may have or may acquire about the responding Contractor;
- Capabilities of the Contractor;
- Approach to the work;
- Clarity of the work plan;
- Total cost for the work.